



# FREEDOM FIGHTER PANDIT SUSHEEL RATTAN GOVT. DEGREE COLLEGE JAWALAMUKHI

—• Empowering Minds... Enriching Futures... —•



REGISTRATION & ADMISSION OPEN FOR

## BCA

Bachelor of Computer Applications

## BBA

Bachelor of Business Administration

## PGDCA

Post Graduate Diploma in  
Computer Applications



REGISTRATION STARTS FROM  
**20 MAY 2026**

*Take the First Step*  
TOWARDS A BRIGHT FUTURE!

### WHY CHOOSE US?



Experienced & Qualified Faculty



Well Equipped Labs &  
Modern Infrastructure



Career Guidance &  
Placement Assistance



Well Stocked Library &  
Digital Learning Resources



Holistic Development Through  
Co-curricular Activities

### OUR HIGHLIGHTS

- ✓ NAAC Accredited Institution
- ✓ Affiliated to Himachal Pradesh University
- ✓ Safe, Green & Conducive Learning Environment
- ✓ Focus on Academic Excellence & Personality Development
- ✓ Equal Opportunities for All Students

**LIMITED SEATS!**

APPLY EARLY TO SECURE YOUR FUTURE!



CONTACT US  
01970222571



VISIT US  
[www.gcjawalajin.edu.in](http://www.gcjawalajin.edu.in)



EMAIL  
[jdcjawalajin@gmail.com](mailto:jdcjawalajin@gmail.com)



ADDRESS  
uchhahr, shimla kangra road,  
jawalamukhi

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## **COLLEGE PROFILE**

Freedom Fighter Pandit Susheel Rattan Government Degree College, Jawalamukhi, is one of the leading institutions of higher education in District Kangra. Established on 1 July 1999 as a privately managed institution named Jawalaji Degree College under the Jawalaji Shiksha Samiti, it was taken over by the Government of Himachal Pradesh on 8 June 2016. The college was known as Government College Jawalaji until 11 March 2025 and was subsequently renamed Freedom Fighter Pandit Susheel Rattan Government Degree College, Jawalamukhi on 12 March 2025. Affiliated with Himachal Pradesh University, Shimla, and recognized under Section 2(f) of the UGC Act, the college has emerged as a significant center of higher education in the region. In recognition of its academic growth and achievements, it was declared an “Institute of Excellence” by the Government of Himachal Pradesh in March 2025.

Nestled amidst the scenic surroundings of the Dhauladhar ranges and located about 2 km from the historic town of Jawalamukhi on NH-303, the college campus extends over more than 42 kanals of land. It offers modern infrastructure, including spacious classrooms, well-equipped science and arts laboratories, a central IT laboratory, ICT-enabled seminar hall, computer laboratories, Wi-Fi connectivity, a rich library, gymnasium, and facilities for both indoor and outdoor sports.

The college offers undergraduate programmes in Humanities, Science, and Commerce, along with self-financing professional courses such as BCA, BBA, and PGDCA. Since the academic session 2024–25, postgraduate programmes in Political Science, English, Mathematics, and Commerce have also been introduced. Presently, the institution caters to the educational needs of more than 1,600 students.

The college is committed to holistic development through academic excellence, sports, cultural activities, and value-based education. Various student-centered initiatives, including two NSS units, Rover and Ranger, Red Ribbon Club, Road Safety Club, Energy Club, and an NCC unit introduced from 2025–26, promote leadership, discipline, social responsibility, patriotism, and environmental awareness. The active Parents-Teachers Association further strengthens institutional development through guidance and support, making the college a vibrant center of learning and character building.

## **PRINCIPAL'S MESSAGE**

Dear Students,

It gives me immense pleasure to welcome you to Government Degree College Jawalamukhi. Our institution offers a wide range of undergraduate and postgraduate programmes in Arts, Commerce and Science, including B.A., B.Com., B.Sc., M.A., M.Com. and M.Sc. These programmes are designed to impart quality education, promote intellectual growth and prepare students to meet the challenges of a rapidly changing world.



In the present era of knowledge and innovation, higher education plays a vital role in shaping responsible citizens and future leaders. The disciplines of Arts, Commerce and Science provide students with diverse opportunities to develop critical thinking, analytical abilities, communication skills and scientific temperament. These qualities are essential for success in academics, professional careers and public life.

Our college is committed to creating a learner-centric environment that encourages academic excellence, creativity, research orientation and ethical values. Along with classroom learning, students are encouraged to participate in co-curricular, cultural, sports and extension activities for their holistic development. Such experiences help build confidence, leadership qualities and a sense of social responsibility.

I urge all students to make the best use of the opportunities available on campus and pursue their goals with dedication, discipline and perseverance. Your years in the college should not only enrich your knowledge but also shape your character and vision for the future.

I extend my heartfelt best wishes to all students for a successful academic journey and a bright future.

Dr. Chandan Bhardwaj  
Principal  
FFPSR Govt. Degree College  
Jawalamukhi



All admissions are done through  
**ONLINE Mode Only!!!**

Visit website:


<https://admission.gcjawalajji.edu.in/>

And click on online admission




“Read the instructions given there before filling the  
application form”



## **FACULTY PROFILE**

### **PRINCIPAL**




<b>S.N.</b>	<b>Name</b>	<b>Designation</b>	<b>Contact No.</b>	<b>Photo</b>
1	Dr. Chandan Bhardwaj	Principal	8219271069	

### **DEPARTMENT OF SCIENCE**








<b>S.N.</b>	<b>Name</b>	<b>Qualification</b>	<b>Contact No.</b>	<b>Photo</b>
1	Dr. Poonam Sharma Assistant Professor of Mathematics	M. Sc., M. Phil., Ph.D.	8219220525	
2	Prof. Shivani Devi Assistant Professor of Physics	M.Sc., M. Phil.	9816778717	
3	Dr. Arti Sharma Assistant Professor of Botany	M. Sc., M. Phil., Ph.D.	7018772264	

4	Dr. Anika Parmar Assistant professor of Zoology	M.Sc. Hons., M.Phil., Ph.D., SET, NET (Env.Sc.)	8219020890	
5	Prof. Shabnum Assistant Professor of Chemistry	MSc, NET	7876602938	

### DEPARTMENT OF COMMERCE

S.N.	Name	Qualification	Contact No.	Photo
1	Prof. Shikha Assistant Professor of Commerce	M.Com., NET, SET	8894203302	
2	Dr. Anil Kumar Assistant Professor of Commerce	M. Com, M.Phil., NET, Ph. D.	9805245376	
3	Dr. Anupam Bahri Assistant Professor of Commerce	M. Com, M. Phil, Ph. D., UGC NET & ICSSR Doctoral Fellowship	9817074835	

## DEPARTMENT OF ARTS

S.N.	Name	Qualification	Contact No.	Photo
1	Dr. Sanjay Kumar Assistant Professor Department of History	M. A., M. Phil. Ph.D.	9218100041	
2	Dr. Meena Kumari, Assistant Professor of Hindi	M. A., Ph.D	9816270668	
3	Mr. Karnail Singh, Assistant Professor of Physical Education	M.PEd., M.Phil	9816089024	
4	Ms. Renu Assistant Professor of Sanskrit	M. A., NET	9816181107	
5	Ms. Hari Priya Assistant Professor of Political Science	MA, M Phil, NET, SLET	9418207045	
6	Ms. Heena Sharma Assistant Professor of Music	M.A. NET	8219845131	
7	Mr. Parveen Parkash Assistant Professor of Economics	M.A, M.Phil, Ph.D	8628892007	

## ADMISSION SCHEDULE

Availability of Prospectus/Admission Forms: June 01, 2026 [ <i>Available E-Copy only</i> ]	
<b>Submission of Admission Forms and Display of Merit Lists (UG)</b>	
Date for submission of admission forms	01-06-2026 to 19-06-2026
Pre-admission Counselling of Students	12-06-2026 to 19-06-2026
Display of First Merit List	20-06-2026 up to 05:00 pm
Payment of Dues/Fee	21-06-2026 to 23-06-2026
Display of 2 <sup>nd</sup> Merit List	24-06-2026 up to 03:00 pm
Payment of Dues/Fee	25-06-2026 to 27-06-2026
Orientation of First Year Students	28-06-2026 to 30-06-2026
Note: If selected candidate does not take admission before the cut-off date, his/her candidature will stand CANCELLED and candidate(s) from waiting list will be admitted. Display of subsequent merit lists (For vacant Seats): (see Notice Board /Website daily)	
<b>Dates for Admission and Payment of Fee for 2<sup>nd</sup> Year and 3<sup>rd</sup> Year Students</b>	
(Admission On Roll-On Basis)	01-06-2026 to 19-06-2026
Payment of Dues/Fee	12-06-2026 to 23-06-2026
Post Admission Counselling, online submission of scholarship forms and student's feedback	24-06-2026 to 30-06-2026
<b>PG Courses Admission:</b>	<b>As per H.P. University Schedule</b>
Commencement of Regular Classes: w.e.f.	01 <sup>st</sup> July 2026
Filling of Registration Forms (First Year only)	September, 2026
Shaheed Captain Batra Birth Anniversary:	09 <sup>th</sup> September, 2026
Hindi Diwas Celebration	14 <sup>th</sup> September, 2026
Supplementary Exams	September 2026
Festival Break:	Two days before and two days after Diwali
Payment of Second Instalment of Dues/Fees:	November 2026
Sports Meet: November /December 2026 (1-day event)	
CSCA Function:	December 2026
House Examinations (for Annual System):	November /December 2026
Winter Vacations	01 <sup>st</sup> Jan 2027 to 04 <sup>th</sup> Feb 2027
Filling of Annual Examination Forms:	January 2027
Science Day celebration:	28 <sup>th</sup> February, 2027
Annual Prize Distribution Function:	February/March 2027
Annual Practical Examinations/Remedial/ Need based classes / Self Study by students	16 <sup>th</sup> March to 25 <sup>th</sup> March 2027
Theory Examinations	26 <sup>th</sup> March to 10 <sup>th</sup> May 2027
Evaluation of Examinations	07 <sup>th</sup> April to 17 <sup>th</sup> May 2027
Summer Vacations	18-05-2027 to 11-06-2027

## **ADMISSION PROCESS AND GUIDELINES**

### **PROCEDURE FOR ONLINE ADMISSION FOR THE SESSION 2026-2027**

Candidates/Parents/Guardians must read all instructions given in the prospectus carefully and check the college website [https:// gcjawalajii.edu.in](https://gcjawalajii.edu.in) from time to time as the admission process will be online and submit the application form after completing in all respects through an online mode only. Kindly refer to the following link for the admission: - <https://admission.gcjawalajii.edu.in/>

1. All NEW CANDIDATES must register in the college website before they apply for admission. However, OLD STUDENTS could take admission after logging in with their IDs. The students are advised to go through “General Admission Rules” mentioned in prospectus. Candidate must save the “Username and Password” generated during registration process with them and complete the admission process by filling the online application form using their own username and password from “Login to Apply” button.
2. Candidate needs to fill the online admission form using his/her own credentials, after that only his/her candidature will be considered for admission. Registration alone does not make any candidate eligible for admission. At the time of registration, Rs. 80/- will be charged for college admission registration on college online admission portal (for 1st-year students only). After registration, the students have to submit duly filled online application form with all required documents.
3. Certificates are to be attached in a sequence as prescribed in application form.
4. After applying the form, candidate must present in front of admission committee in the college for documents verification. (Room Nos. are mentioned along with admission committees).
5. Photostat copies of documents are not accepted. If admission committee finds any uploaded Photostat copy at the time of form verification, then the admission form will be rejected, and the candidate will have to rectify the rejected form from his / her account, and resubmit it within stipulated time.
6. At the time of form verification, the admission committee holds all the rights to reject any of the uploaded documents, if documents are not uploaded in the prescribed format mentioned in the instructions provided then the student will be communicated by the committee through “SMS and E-mail” on their registered mobile number and email address to do the needful changes.
7. Admission will be approved by the convener of the admission committee.

8. Candidate then needs to make the corrections by logging in his/her account using his/her username and password and resubmit the form and wait for the final approval which will be intimated through SMS and Email.
9. After the final approval from the admission committees, the date will be informed by the respective admission committees through SMS and Email on their registered mobile number. A link for the payment will be sent on the registered e-mail and mobile number through a SMS.

Candidate needs to pay the fee online to complete the admission process by logging into the account using his/her own username and password.

**Note:** If the student does not deposit fees immediately after the final committee has cleared/signed the admission form, his/her admission will be deemed as cancelled.

**In case of any query related to admission, candidate can contact any of the following:**

<b>Programme Offered</b>	<b>Admission Committee</b>	<b>Venue / Time</b>
M.Sc / B.Sc	Dr. Anika Parmar (Convenor) Prof. Shivani Devi (Member) Dr. Arti Sharma (Member) Ms. Shabnam (Member)	Room No. 224 / 10:00 A.M to 1:30 P.M
M.Com/ B.Com	Prof. Shikha Dharwal (Convenor) Dr. Anil Kumar (Member) Dr. Anupam Bahri (Member)	Staff Room, Commerce Block / 10:00 A.M to 1:30 P.M
M.A / B.A	Dr. Meena (Convener) Prof. Sanjay Kumar (Member) Prof. Haripriya (Member) Prof. Renu (Member) Prof. Heena (Member) Prof. Parveen Prakash (Member) Prof. Karnail Singh (Member)	Room No. 124 / 10:00 A.M to 1:30 P.M

**FINAL ADMISSION COMMITTEE:**

1. Dr. Poonam Sharma (For Science Stream)
2. Prof. Shikha Dharwal (For Commerce Stream)
3. Dr. Sanjay Sharma (For Arts Stream)

## GENERAL ADMISSION RULES

1. Admission will be made on the recommendation of admission committee.
2. Admission will be strictly on fulfilment of eligibility conditions.
3. A student who has attained the age of 23 years for boys & 25 years for girls on 1st July, 2026 (Upper age limit is raised to 26 years for ST/SC candidates). The Vice-Chancellor shall have the power to permit age relaxation up to a maximum period of 6 months.
4. All admission will be provisional subject to the approval of V.C., HPU Shimla.
5. All terms and conditions of the admission and fee structure can be changed or modified as per the directions of HPU Shimla.
6. A candidate seeking Admission will be accompanied by his/her parents/guardian at the time of admission.
7. A student must produce original certificates at the time of admission.
8. A candidate having a gap of one or more years in the studies will have to submit an affidavit explaining the reasons.
9. Every student seeking admission in any class will be required to pay Rs.500/- to PTA Fund. Fees and funds once deposited will not be refunded.
10. Girl's students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate for fee connection in Tuition Fee Only.
11. Students seeking exemption from the Tuition Fee for disability must attach an attested copy of 40% disability certificate.
12. The admission of the student who is seeking admission to TDC –II or TDC – III on the basis of educational qualifications acquired from the university other than HPU shall be regularized on the basis of equivalence of syllabi as and when decided by H.P. University Shimla.
13. Candidates coming from School of Education Board/University other than H.P. Board of School Education/ HPU Shimla must produce migration certificates in original. Only students who have passed in all subjects in 10+2 from NOS (with English) shall be admitted to B.A. / B.Com. / B.Sc. subject to the minimum eligibility conditions.
14. Minimum pass percentage for admission in different faculties is given as:

Class	Minimum percentage marks required in 12 <sup>th</sup>
BA 1 <sup>st</sup> Sem	33% marks in aggregate including all the subject

BA 1 <sup>st</sup> Sem with Mathematics	45% marks in aggregate or in Mathematics
B.Sc. 1 <sup>st</sup> Sem (Physical Science)	45% marks in aggregate in five subjects including English with Physics, Chemistry and Mathematics
B.Sc. 1 <sup>st</sup> Sem (Life Sciences)	45% marks in aggregate in five subject including English with Biology
B.Com. 1 <sup>st</sup> Sem	45% marks in aggregate with Mathematics/Economics as compulsory subject or 40% marks with Commerce and 33% marks for girls
As per the direction of Hon'ble High Court, any candidate with compartment in +2 will not be eligible for seeking admission in any of the undergraduate courses.	

For Re-Admission students are advised to contact:

1. Dr. Poonam Sharma (Assistant Professor of Mathematics) for Science Stream.
2. Dr. Sanjay Sharma (Assistant Professor of History) for Arts Stream
3. Prof. Shikha Dharwal (Assistant Professor of Commerce) for Commerce Stream

### **Important:**

All such students who are required to produce affidavits are advised to consult the admission committee about the contents/statement to be given in the affidavit so that inconvenience may be avoided. Submission of false affidavit is a legal offence.

### **Note:**

1. Admissions in various major subjects will be based on merit & other eligibility conditions keeping in view the HPU Roster for reservations.
2. Admission in Sports Quota will be done/ approved by Prof, Karnail Singh & in Cultural Quota by Prof. Heena Sharma.

### **DOCUMENTS REQUIRED**

The completed admission form along with the bio data card, undertaking and PTA form must be submitted along with the following documents:

1. All certificates from matric examination onwards must be carried in original along with their photocopies (only for B.A./ B.Sc./B.Com. –I and postgraduate classes).
2. H.P. Domicile certificate for girl students only.
3. 40% disability certificate and category certificate in case of students seeking any sort of

concession/ age relaxation.

4. Original character certificates from Head of the institutional last attended in case of a student seeking admission to the first Semester of any course.
5. In case if student who has discontinued his/her studies for one or more year the character certificate must be supplemented by another character certificate obtained from Gazetted class I officer or the Panchayat Pradhan of the village / illaka concerned.
6. A student seeking admission from board/university other than H.P. will have to produce photocopy of his/ her migration certificate, Affidavit, wherever applicable.

**Note:** The character certificate must not have been issued more than six months prior the date of admission.

### **IMPORTANT FOR ADMISSION:**

1. Every student must have his/her own email ID.
2. Each student must mention his/her own bank account number, Aadhaar number, parents' phone number and personal phone number in the admission form.
3. Parents must ensure the entry of their own Phone No. in the admission form in order to make convenient to send important messages through SMS.
4. Photocopy of Bank Account No. and Aadhar No. required.
5. ABC Id must be required compulsory for all students.

### **REFUSAL OF ADMISSION**

1. Disciplinary Grounds: Candidates expelled from any educational institution for indiscipline or found to have an unsatisfactory conduct record shall not be considered for admission.
2. Eligibility and Verification: Admission shall be denied or cancelled if a candidate does not meet the prescribed eligibility conditions, including the requirement of English at the 10+2 level for B.A. admission, or furnishes false/incomplete information.
3. Principal's Authority: The Principal reserves the right to refuse or cancel admission, whenever necessary, in the interest of maintaining discipline, academic standards, and institutional integrity.

## RESERVATION OF SEATS

Reservation Roster 120- Points approved by the State Government will be applicable as per Ordinance 3.14

<b>120 POINTS RESERVATION ROSTER FOR ADMISSION</b>						
1 PwD	19 SP	37	55	73	91 SC	109
2	20 CUL	38 CUL	56	74	92	110
3	21 PwD	39 SC	57	75	93 ST	111
4	22	40 SP	58	76	94	112
5	23	41 ST	59 SC	77	95	113 SC
6	24	42 PwD	60 SP	78 SC	96	114
7 SC	25	43	61 CUL	79 SP	97 SC	115
8	26 SC	44	62 PwD	80 ST	98 CUL	116
9	27 ST	45	63	81 CUL	99 SP	117 SP
10	28	46 SC	64	82 PwD	100	118 CUL
11	29	47	65 SC	83	101 PwD	119 SC
12 SC	30	48	66	84	102	120 ST
13 ST	31	49	67 ST	85 SC	103	
14	32	50	68	86	104	
15	33 SC	51	69	87	105	
16	34	52 SC	70	88	106 SC	
17	35	53 ST	71	89	107 ST	
18 SC	36	54	72 SC	90	108	

1. Our institution follows the reservation policy of HPU Shimla in admissions. The reservations are available which are filled according to the reservation roster constructed under the guidelines by HPU Shimla.
  - Schedule Caste (SC): 15 %
  - Schedule Tribe (ST): 7.5 %
  - Sports (SP): 5 %
  - Cultural Activities (CUL): 5 %
  - Persons with disability (PWD): 5%.
2. Besides the above Reservation Roster, 10% reservation will be provided for EWS candidates.
3. One supernumerary seat for a '**single girl child**' candidate is reserved in each course provided she fulfils the minimum eligibility criteria.

## DETAILS OF FEE STRUCTURE

### FEES, FUNDS & FINE

S.N.	TYPE OF FEE	Amount
<b>GOVERNMENT ACCOUNT FEES</b>		
1.	Tuition Fee (per month) [Except HP Bonafide Girls]	50
2.	Admission Fee	25
3.	Continuation Fee	10
4.	Re-admission Fee 1 <sup>st</sup> time	100
5.	Re-admission Fee 2 <sup>nd</sup> time	200
6.	Late admission Fee per day	10
<b>COLLEGE ANNUAL CHARGES (REFUNDABLE)</b>		
7.	Library Security	100
<b>COLLEGE ANNUAL CHARGES (NON-REFUNDABLE)</b>		
8.	House Examination Fund	80
9.	Health Fund	06
10.	Campus Development & Beautification Fund	10
11.	Book Replacement Fund	25
12.	Furniture Repair and Replacement Fund	10
13.	Identity Card	10
14.	College Magazine Fund	50
15.	Student Aid Fund	02
16.	Cultural Activity Fund	20
17.	Computer & Internet Facility	20
18.	Computer Practical (Commerce & Mathematics Student)	180
19.	Practical (Physics, Chemistry, Zoology & Botany)	240
20.	Practical (Music/Physical Education)	180
21.	Amalgamated Fund	300
22.	Sports Fund	240
23.	Building Fund	120
24.	Rover & Rangers Fund	60
<b>UNIVERSITY FUNDS</b>		
25.	University Development Fund (General for all the three years)	500
26.	University Development Fund (BPL/IRDP for all the three years)	250
27.	Youth Welfare Fund	15
28.	University Sports Fee	15
29.	University Holiday Home Fee	01

### THE FEE WILL BE SUBMITTED THROUGH ONLINE MODE ONLY.

Sr. No.	Fees & Funds of Session 2026-27	BA FEE (ANNUAL)					
		BA 1 <sup>st</sup> Year		BA 2 <sup>nd</sup> Year		BA 3 <sup>rd</sup> Year	
		Boy	Girl	Boy	Girl	Boy	Girl
1	BA	2749	2149	2159	1559	2159	1559
2	BA with Music	3109	2509	2519	1919	2519	1919

3	BA with Physical Education	3109	2509	2519	1919	2519	1919
4	BA with Music and Physical Education	3469	2869	2879	2279	2879	2279

Fees & Funds of Session 2026-27	<b>B.COM FEE (ANNUAL)</b>					
	B.Com. 1 <sup>st</sup> Year		B.Com.2 <sup>nd</sup> Year		B.Com.3 <sup>rd</sup> Year	
	Boy	Girl	Boy	Girl	Boy	Girl
	2929	2329	2699	2099	2159	1559

Fees & Funds of Session 2026-27	<b>B.SC Med. FEE (ANNUAL)</b>					
	B.SC. 1 <sup>st</sup> Year		B.SC.2 <sup>nd</sup> Year		B.SC. 3 <sup>rd</sup> Year	
	Boy	Girls	Boy	Girl	Boy	Girl
	3469	2869	2879	2279	2879	2279

Fees & Funds of Session 2026-27	<b>B.SC NON-Med. FEE (ANNUAL)</b>					
	B.SC. 1 <sup>st</sup> Year		B.SC.2 <sup>nd</sup> Year		B.SC. 3 <sup>rd</sup> Year	
	Boy	Girls	Boy	Girl	Boy	Girl
	3229	2629	2639	2039	2639	2039

**ANNUAL FEE STRUCTURE FOR MA / M.SC / M.COM (2026-27)**

**Registration Fee: Rs. 100**

Class	Boys	Girls	Boys	Girls
	1 <sup>st</sup> Year		2 <sup>nd</sup> Year	
M.A English	2499/-	1899/-	2249/-	1649/-
M.A Political Science	2499/-	1899/-	2249/-	1649/-
M.Sc Maths	2499/-	1899/-	2249/-	1649/-
M.Com	2499/-	1899/-	2249/-	1649/-

**ABSENCE FINE**

Absence fine (per period)	Rs. 01/-
Absence fine (per practical)	Rs. 03/-
Late Payment of Dues	Rs. 01/- Per day for a period of 10 days after the due date thereafter the name will be struck off.
Delay in returning Sports articles / Library books	Rs 01/-Per day per article/per book
Absence in Tutorial group/class tests	Rs. 02/ -Per tutorial group /class test.
Absence from House Examination	Rs. 30/- Per Paper

## **NATIONAL EDUCATION POLICY (NEP) 2020**

The National Education Policy (NEP) 2020 is a landmark initiative aimed at transforming India's education system into one that is holistic, flexible, multidisciplinary, and learner-centric. Rooted in Indian values and traditions, the policy seeks to build an equitable, inclusive, and knowledge-based society while preparing learners to meet the challenges of the 21<sup>st</sup> century. Its vision is guided by the core principles of Access, Equity, Quality, Affordability, and Accountability.

NEP 2020 emphasizes the holistic development of students by recognizing and nurturing their unique abilities in both academic and non-academic areas. It promotes flexibility in learning pathways, allowing students to choose subjects and programmes according to their interests and career aspirations. The policy removes rigid boundaries between arts, sciences, commerce, vocational education, and extracurricular activities, encouraging multidisciplinary learning and a broader understanding of knowledge.

A major focus of the policy is on conceptual understanding, critical thinking, creativity, innovation, and problem-solving rather than rote learning. It also seeks to instil ethical values, constitutional principles, social responsibility, respect for diversity, and pride in India's rich cultural heritage. Communication skills, teamwork, resilience, and other life skills are considered essential components of education.

In higher education, NEP 2020 advocates institutional autonomy, academic excellence, quality research, international collaboration, and effective governance. It encourages the integration of technology in teaching, learning, assessment, and educational administration to improve accessibility and learning outcomes. The policy also promotes multilingualism and the use of Indian languages in education, ensuring wider participation and inclusivity.

Teachers are recognized as the cornerstone of the educational process. Therefore, continuous professional development, supportive working conditions, and empowerment of faculty members are key priorities. To implement the objectives of NEP 2020, the University Grants Commission (UGC) has introduced the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP). The framework provides a Flexible Choice-Based Credit System, Multidisciplinary Education, and Multiple Entry and Exit Options, enabling students to design their own learning pathways.

## CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMS

(As Per HPU ANNEXURE-‘A’)

As per Himachal Pradesh University Academic Branch office letter No. 7-1/2024-HPU(Acad) Dated 05 FEB 2025, available online at

[https://www.hpuniv.ac.in/upload/press\\_release/6927fc9242dd6NotificationoftheTemplateofHPUUGPNEP2020.pdf](https://www.hpuniv.ac.in/upload/press_release/6927fc9242dd6NotificationoftheTemplateofHPUUGPNEP2020.pdf)

Course & Academic Level	Sem-ester	Discipline Specific Courses-Core Subject-A&B  (DSC) Credits-4	Discipline Specific Elective  (DSE) Credits-4	Minor Courses Subject-C  (MC) Credits-4	Multi-disciplinary Courses  (MDC) Credits-3	Skill Enhancement Courses  (SEC) Credits-3	Ability Enhancement Courses  (AEC) Credits-2	Internship/ Apprenticeship / Project/ Community Outreach (I/A/P/C)  Credits-4	Value Added Courses  (VAC) Credits-2	Total Credits
<b>100-199 Introductory/ Foundational Level Courses</b>	<b>I</b>	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			<b>20</b>
	<b>II</b>	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC-2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	<b>24</b>
<b>Level 4.5</b>	<b>Exit I</b>	Students on exit will be awarded Undergraduate Certificates (in the Field of Study) after securing 44 credits in Semester I and II								<b>44</b>

## COMPONENTS OF THE STRUCTURE / CURRICULUM FRAMEWORK OF UNDERGRADUATE PROGRAMME

In the inaugural year of the undergraduate program, students will have the opportunity to create a multidisciplinary academic plan. This will include the following elements:

Course Type	Description
Major Core	The Central area of study chosen by the student.
Minor Stream	An additional area of study selected by the student, typically outside their major discipline.
Multidisciplinary/ Interdisciplinary course (MDC)	Course intended to broaden the intellectual experience and form part of liberal art and science education other than their major and minor stream.
Ability Enhancement Courses (AEC)	Courses in English and Modern Indian Language aimed at enhancing language and communication skills.
Skills Enhancement Courses (SEC)	Practical courses designed to enhance the application of knowledge and provide hands-on experience
Value-Added Courses (VAC)	Extra course that provides additional knowledge and skills beyond the curriculum.

## CERTIFICATION EARNED AT DIFFERENT STAGES OF UNDERGRADUATE PROGRAMME

Duration of Study	Semesters Completed	Certificate Earned
4 Years	Eight Semesters	Bachelor's Degree (Honours)
		Bachelor's Degree (Honours with Research)
3 Years	Six Semesters	Bachelor's Degree
2 Years	Four Semesters	Undergraduate Diploma
1 Year	Two Semesters	Undergraduate Certificate

## GRADING SYSTEM UNDER NEP 2020

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current

term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study. The University may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Letter Grade	Grade Point	Performance
O	10	Outstanding
A+	9	Excellent
A	8	Very Good
B+	7	Good
B	6	Above Average
C	5	Average
P	4	Pass
F	0	Fail
Ab	0	Absent

### SGPA and CGPA

The academic performance of students is measured through:

- **Semester Grade Point Average (SGPA)** - performance in a particular semester,
- **Cumulative Grade Point Average (CGPA)** - overall performance across all semesters.

The calculation is based on the credits earned and grade points secured in each course.

**Conversion Formula:** Conversion Formula for converting CGPA to Percentage is as follows:

$$\text{Percentage} = \text{CGPA} \times 10$$

### SCHEME OF EXAMINATION AND EVALUATION UNDER NEP 2020

Semester	Category of Courses	SEE	CIE	Total Marks	Credits
1 <sup>st</sup>	DSC-I	70	30	100	4
	DSC-II	70	30	100	4
	MC-I	70	30	100	4
	MDC-I	50	25	75	3
	SEC-I	50	25	75	3
	AEC-I	35	15	50	2
<b>Sub-Total(A)</b>		<b>345</b>	<b>155</b>	<b>500</b>	<b>20</b>

<b>2<sup>nd</sup></b>	DSC– III	70	30	100	4
	DSC– IV	70	30	100	4
	MC – II	70	30	100	4
	MDC-II	50	25	75	3
	SEC-II	50	25	75	3
	VAC-I	35	15	50	2
	I/A/P/C*	-	50*	50*	2*
<b>Sub-Total(B)</b>		<b>345</b>	<b>205*</b>	<b>550*</b>	<b>22*</b>

### Exit Option with Certification

\*Credits may vary as per the directions of the University.

#### Acronyms Expanded:

**AEC:** Ability Enhancement Course

**DSC:** Discipline-Specific Core (Course)

**SEC-SB/VB:** Skill Enhancement Course-Skill Based/Value Based

**MC:** Minor Course

**MDC:** Multi-Disciplinary Course

**VAC:** Value Addition Course

**DSE:** Discipline Specific Elective

**SEE:** Semester End Examination

**CIE:** Continuous Internal Evaluation

**L+T+P:** Lecture + Tutorial + Practical(s)

**I/A/P/C:** Internship/Apprenticeship/Project/Community Outreach

### MULTIPLE ENTRY AND EXIT

The Rules and Regulation for Multiple Entry and Exit are as per the Guidelines for Multiple Entry and Exit in Academic Programmes offered in Himachal Pradesh University. Multiple entry and exit options under three-year degree programme with UG certificate/ UG diploma/or degree depending upon the number of credits secured is as follows:

Sr. No.	Type of Award	Stage of Exit	Mandatory Credits to be secured for the award

1	<b>Undergraduate Certificate</b> in the field of Study/Discipline	After successful completion of Semester- I and Semester- II (1 <sup>st</sup> Year)	44
2	<b>Undergraduate Diploma</b> in the field of Study/Discipline	After successful completion of Semester- I to Semester - IV (2 <sup>nd</sup> year)	86
3	<b>Undergraduate Degree</b> in the field of Study/Discipline	After successful completion of Semester - I to Semester - VI (3 <sup>rd</sup> year)	128

### **RE-ENTRY**

- i. A student can seek re-entry to the Degree Programme after exiting. However, the re-entry should be within a maximum gap period of three years after taking exit. Moreover, a student cannot stay out of a degree programme for more than three years in aggregate.
- ii. In addition, the Three-year and Four-year degree programmes have to be completed within the maximum stipulated period of six and seven years respectively. In any case, the gap between the exit and the re-entry into the UG programme should not be more than three years subject to completion of the whole UG three/four years programme within six/seven years respectively.
- iii. Re-entry may be within University i.e. between colleges (shifting from one college to another depending upon the availability of seats), it may be called as Transfer of Admission (Intercollege migration) by taking consent from both the colleges and final approval by the University as per the rules of the University.
- iv. Re-entry may be from another University to this University or vice versa, it may be considered as Inter University Migration. The process of migration from one University to another University will be followed as per the University Ordinance Rules for Migration or Notification issued by the University from time to time.

### **CERTIFICATION AND DURATION OF STUDY WITH MULTIPLE ENTRY & MULTIPLE EXIT OPTIONS**

The undergraduate degree will have a flexible duration of either three or four years, with multiple exit and multiple entry options during this period.

## PROGRAMMES OFFERED

### POST GRADUATE DEGREE PROGRAMMES

- M.SC MATHEMATICS
- M.COM
- M.A ENGLISH
- M.A POLITICAL SCIENCE

### UNDER GRADUATE DEGREE PROGRAMMES

- B.COM / B.COM (HONOURS) / B.COM (HONOURS WITH RESEARCH)
- B.SC / B.SC (HONOURS) / B.SC (HONOURS WITH RESEARCH)

#### SUBJECT COMBINATION OF B.SC 1<sup>ST</sup> SEM ACCORDING TO NEP 2020

Sr. No.	SUBJECT-A	SUBJECT-B	SUBJECT – C
	DSC A1	DSC A2	MC
1	Botany	Zoology	Chemistry
2	Zoology	Botany	Chemistry
	Chemistry	Zoology	Botany
3	Chemistry	Physics	Mathematics
5	Physics	Chemistry	Mathematics
6	Mathematics	Physics	Chemistry

- B.A / B.A (HONOURS) / B.A (HONOURS WITH RESEARCH)

#### SUBJECT COMBINATION OF BA 1<sup>ST</sup> SEM ACCORDING TO NEP 2020

Sr. No.	SUBJECT-A	SUBJECT-B	SUBJECT – C
	DSC A1	DSC A2	MC
1.	English	Economics	Political Science
	English	Mathematics	Economics
	English	Music	History
2.	Hindi	Economics	History
	Hindi	Economics	Political Science
3	Sanskrit	Music	History
	Sanskrit	Hindi	Political Science
4.	History	Mathematics	Economics

	History	Sanskrit	Political Science
	History	English	Political Science
5.	Economics	English	Mathematics
	Economics	Physical. Education	Political Science
	Economics	Music	Hindi
6.	Political Science	History	English
	Political Science	Economics	Hindi
	Political Science	Music	History
7.	Music	English	History
	Music	Hindi	Political Science
	Music	English	Economics
8.	Physical Education	Hindi	History
	Physical Education	English	Political Science
	Physical Education	Economics	Hindi

**For detailed NEP-based syllabus, please visit the link: [NEP 2020](#)**

### **CHOICE BASED CREDIT SYSTEM (CBCS) UNDER RUSA**

Instructions for admission to B.Sc/B.Com/B.A 2<sup>nd</sup> Year of UG Pass course under RUSA will be governed as per the instructions/guidelines/ordinance of the affiliating university i.e. HP University and the related instructions issued by the Department of Higher Education HP.

1. The eligibility conditions regarding the age limit, pass percentage or minimum eligibility, etc. at the entry level to B.Com./B.A. remains the same as mentioned in the original HP University ordinance.
2. The formation of the units/ number of students in a class/subject remains the same as per the HP Govt. notification of 2015 i.e. first unit/section of subject will be 80 students and subsequent units/section of 60 each depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the HPU roster.
3. Since the executive council of HP University has approved the CBCS template of UGC for the academic session 2016-2017, the combination of elective subject chosen as discipline specific course can be allotted/given to the students as per the availability of faculties in the subject and infrastructure in the respective colleges.

4. The discipline specified programme chosen by student shall be based on choice-based credit system. The programme shall be considered completed when the student cumulates the requisite number of successful credits (passed) i.e. at least 132 credits for undergraduate degree.

**CUMULATIVE CREDITS FOR B.Sc / B.Com / B.A ANNUAL SYSTEM**

<b>Year</b>	<b>Course</b>	<b>Type of Course</b>	<b>Credits</b>	<b>Cumulative Credits</b>
<b>BA 1<sup>st</sup> Year (Re-appear)</b>	English/Hindi/MIL – 1	Language Core	6	44 credits (Language Core=12 DSC Subject 1=12 DSC Subject 2=12 AECC=8)
	Subject-1 A	DSC – 1 A	6	
	Subject-1B	DSC – 2 B	6	
	Environmental Science /(English/Hindi/MIL Communication)	AECC – I	4	
	English/Hindi/MIL – 1	Lang. Core	6	
	Subject-2A	DSC – 2 A	6	
	Subject-2B	DSC – 2B	6	
	Environmental Science /(English/Hindi/MIL Communication)	AECC – II	4	
<b>BA 2<sup>nd</sup> Year</b>	English/Hindi/MIL – 2	Language Core	6	44 credits (Language Core = 12 DSC Subject 1=12 DSC Subject 2=12 SEC=8)
	Subject-3 A	DSC – 3 A	6	
	Subject-3B	DSC – 3 B	6	
	English/Hindi/MIL – 2	Language Core	6	
	Subject-4 A	DSC – 4 A	6	
	Subject-4B	DSC – 4 B	6	
	SEC-1	SEC	4	
	SEC-2	SEC	4	
<b>BA 3<sup>rd</sup> Year</b>	Subject-5 A	DSC – 5A	6	44 credits (DSC Subject 1=12 DSC Subject 2=12 SEC=8)
	Subject-5B	DSC – 5B	6	
	SEC-3	SEC	4	
	SEC-4	SEC	4	

Subject-6 A	DSC – 6A	6	GE=12)
Subject-6B	DSC – 6B	6	
GE-1	GE	6	
GE-2	GE	6	
<b>Total Credits</b>			<b>44+44+44=132</b>

### TERMINOLOGY OF COURSES (ANNUAL SYSTEM)

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a core course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** Elective courses offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher is called dissertation/ project. Introducing research component in under-graduate courses project work/dissertation is considered as a special course involving application of knowledge in solving/analyzing /exploring a real-life situation /difficult problem. A project/dissertation work would be of 6 credits. A project/dissertation work may be given in lieu of a discipline specific elective paper.

**2.3 Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

**3. Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

**3.1 Ability Enhancement Compulsory Courses (AECC):** “AECC” courses are the courses based upon the content that leads to knowledge enhancement such as Environmental Science, English Communication/MIL Communication. These are mandatory for all disciplines.

**3.2 Skill Enhancement Courses (SEC):** SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

**LIST OF UNDERGRADUATE COURSES BEING OFFERED UNDER CBCS  
ANNUAL SYSTEM (for 2<sup>nd</sup> & 3<sup>rd</sup> Year Students)**

Sr. No.	Faculty		Courses Offered
<b>I</b>	<b>ARTS</b>	<b>1</b>	Economics
		<b>2</b>	English
		<b>3</b>	Hindi
		<b>4</b>	History
		<b>5</b>	Political Science
		<b>6</b>	Music (Vocal)
		<b>7</b>	Physical Education
		<b>8</b>	Sanskrit
<b>II</b>	<b>COMMERCE</b>	<b>1</b>	Commerce
<b>III</b>	<b>SCIENCE</b>	<b>1</b>	Physics
		<b>2</b>	Chemistry
		<b>3</b>	Mathematics
		<b>4</b>	Botany
		<b>5</b>	Zoology

**For detailed Annual CBCS Syllabus, please visit the link:**

<https://www.hpuniv.ac.in/syllabus.php>

## CUMULATIVE CREDITS (ANNUAL SYSTEM)

<b>Basic Structure: Distribution of Courses</b>			
<b>1</b>	Ability-Enhancement Compulsory Course (AECC)	2 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X2)	8
<b>2</b>	Skill-Enhancement Elective Course (SEC)	4 Papers of 4 Credit Hrs. each (Total Credit Hrs. 4X4)	16
<b>3</b>	Core Course	12 Papers of 6 Credit Hrs. each (Total Credit Hrs. 12X6) (5 Lectures and 1 Tutorial)	72
<b>4</b>	Discipline Specific Elective (DSE)	4 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	24
<b>5</b>	Generic Elective (GE)	2 Papers of 6 Credit Hrs. each (Total Credit Hrs. 3X6) (5 Lectures and 1 Tutorial)	12
<b>Total Credit Hours</b>			<b>132</b>

### FOR THE DEGREE

A regular candidate shall have to undergo the prescribed course of study in a college affiliated to the H.P. University for a period not less than three academic years and not more than five academic years. The student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and a maximum of five years from the date of admission. The UG (TDC) programme for a regular student shall be for a minimum period of three years and a maximum of five years from the date of admission.

### Programmes of Study:

1. B.Sc. Natural Science (with Chemistry / Physics / Maths / Botany / Zoology/ Phy. Science / Life Science).
2. B.Com.(Commerce)
3. B.A.-Arts/Humanities/Languages (English/ Hindi/ SKT/ Political. Science/ History/ Music. / Economics/ Physical Education). Provided that the following minor subjects' combinations will be allowed with different major subjects:

Number of Seats		
1	Social Science / Humanities (Pol. Science/ History/ Economics/ Physical Education/ Music).	80 each
2	Languages (Hindi / English / Skt.)	80 each
3	B.Sc./Natural Sciences (Physics/ Chemistry/ Maths/ Botany/ Zoology)	80 each
4	Commerce	80 each

One supernumerary seat for "Single Girl Child" candidate is reserved in each courses provided she fulfills the minimum eligibility criteria. Number of Seats in all the major subjects for admission to 1st Year of B.A./B.Sc./B.Com. under CBCS are fixed. Hence the admission in the major subjects is purely on merit basis.

*Note: -No. of above-mentioned seats can be changed subject to the availability of Teachers & Infrastructure.*

### EXAMINATION & EVALUATION SYSTEM

- 1. Continuous Comprehensive Evaluation (CCE)** accounting for 30% of the final grade that a student gets in a course; and
- 2. End Semester Examination (ESE)** accounting for the remaining 70% of the final grade that a student gets in a course.

**CONTINUOUS COMPREHENSIVE EVALUATION (CCE):** This would have the following components:

- (a) **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures + Tutorial + Practical. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE)
- Provided that hose having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
  - Provided that hose having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
  - Provided exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25%

(making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.

Those having greater than 70% attendance will be awarded CCE marks as follows:

- >75 but <79% ..... 1 mark
- >80 to <84% ..... 2 marks
- >85 but <89% ..... 3 marks
- >90 but <94% ..... 4 marks
- >95 but <79% ..... 5 marks

(b) Mid-Term Tests-There will be one Mid-Term Test, after 75 % completion of syllabi & will be of 70 marks.

- It is Mandatory to appear in mid-term test & must score 45% marks to become eligible for end-term examination.
- Question paper for the mid-term tests will be set by the teacher of the course and will be evaluated by him/her.
- Evaluated test booklets will be provided to the students (shown in class) and they can be given photo- copies of the same for the cost of photocopying.

(c) Seminar/Assignment:

- The 10 marks of the CCE will be awarded on the basis of seminar/assignment etc. That the course teacher might give to the student.
- The remaining 5 marks of the CCE will be awarded on the basis of attendance as per criteria mentioned above.

**END-SEMESTER EXAMINATION (ESE):** The remaining 70% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in such failed course(s) ESE in the subsequence ESE to be held in the following October/November or April/May as the case maybe.

If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall re do the missed semester after completing the rest of the

programme. The question paper for the ESE will be set by the Controller of the HPU by a period.

### **RIGHT TO APPEAL**

The photocopies of the evaluated answer book will be made available to the students on demand for a fee (to be decided depending on the cost of reproduction per answer book) to be paid in advance.

The student will have the right to make an appeal against any component of evaluation. Such appeal has made to the Principal of the college on a prescribed form and should clearly state in writing the reason(s) for the comprising/appeal.

The appeal will be placed before the Grievance Redressal Committee (GRC) Chaired by the College Principal, comprising:

- (1) For cases pertaining to the major subject (Core or Elective Courses): The Head of the Department, course teacher, and a senior Teacher of the department.
- (2) For cases pertaining to the Electives of the minor subjects: The Head of the Department, (of the Major), Course Teacher, and a Senior Teacher of the Department of the major subject.

The committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the committee will be final.

The marks obtained in the CCE and the ESE will be combined and used for the deciding of the course grade that the student will be getting. Relative grading will be done by the office of the COE HPC for each course class in all the colleges.

## **COLLEGE CODE OF CONDUCT FOR STUDENTS**

1. The College Code of Conduct aims to maintain a disciplined, safe, and academically conducive environment for all students. Every student admitted to the college is expected to uphold the institution's dignity, follow its rules and regulations, and demonstrate responsible behaviour both inside and outside the campus.
2. Students must carry their College Identity Card at all times and produce it whenever required. Punctuality, regular attendance, and disciplined participation in classes, practicals, and college functions are mandatory. Students should not enter or leave classrooms without the permission of the concerned teacher and must avoid any activity that disturbs the academic atmosphere.

3. The college strictly prohibits ragging in any form. Any student found involved in ragging, harassment, eve-teasing, or other objectionable conduct shall face severe disciplinary action, including suspension, expulsion, or legal proceedings as per government and UGC regulations. The use of alcohol, drugs, tobacco products, or any intoxicants on the campus is strictly forbidden. Carrying weapons or engaging in anti-social, anti-national, or criminal activities is also prohibited.
4. Students are expected to maintain proper decorum by wearing decent attire, respecting fellow students, teachers, and staff members, and observing appropriate behaviour during college events. Mobile phones must remain switched off in classrooms, laboratories, and the library. Recording audio or video of classroom activities without permission is not allowed.
5. The college places great emphasis on cleanliness and environmental responsibility. Students must keep the campus clean, avoid littering, spitting, scribbling on walls, or damaging college property. Any loss or damage to institutional property caused by students shall invite disciplinary action and financial penalties. Vehicles must be parked only in designated parking areas.
6. Students are encouraged to utilize academic, sports, cultural, library, and co-curricular facilities for their overall personality development. Organizing meetings, rallies, public statements, or interactions with the media on behalf of the institution requires prior permission from the college authorities. Students must regularly check notices displayed on notice boards, the college website, and official communication channels, as ignorance of such information will not be accepted as an excuse.
7. Parents are encouraged to remain in contact with faculty members regarding their ward's attendance, academic progress, and conduct. The college reserves the right to refuse admission or detain students on grounds such as indiscipline, shortage of attendance, ragging, substance abuse, sexual harassment, possession of weapons, or failure to meet university eligibility requirements.
8. Violation of the Code of Conduct may result in warnings, fines, suspension, rustication, withdrawal of scholarships or concessions, expulsion, or legal action. However, students shall have the right to appeal to the Principal before any final decision is taken.

## **ATTENDANCE**

- a. At least 75% lecture attendance is compulsory for appearing in the University exam.
- b. Irregular students or one who remains absent continuously for 7 days from college any elective subject his/her name will be struck-off from the college rolls. If name of a student is struck-off twice, he/she will not be re-admitted to the college.
- c. A student is liable to pay all dues and fines as long as his/her name remains on the college rolls.
- d. The Principal reserves the right of expulsion/suspension of any student if the situation warrants so.

## **LEAVE RULE**

- a. Application for any kind of leave on the prescribed Performa should be submitted well in time.
- b. Leave up to three days will be sanctioned by the concerned subject teacher.
- c. The Head of Department is competent to sanction up to five days leave.
- d. In case of medical leave for a period of six days or more the applicant must produce a medical certificate.
- e. Participation by the students in Sports/Cultural/NSS/NCC/Co-Curricular activities, Inter College / University Competitions shall be considered as duty leave for the period of respective competition (s). Duty Leave, however, shall only be allowed if recommended by the concerned activity In-charge

**Important:** Students participating on inter-college competitions should note that the practice/rehearsal timing should be either before the classes (early morning) or after the classes (evening) because all such activities do not substitute academics/studies.

## **LIBRARY RULE**

- a. Every student shall be issued a College Identity Card (I-Card), which must be carried at all times on the college campus and produced whenever required during working days, examinations, and college functions.
- b. The Identity Card serves as proof of a student's bona fide status. Failure to produce the I-Card on demand may result in the student being treated as an outsider and subjected to disciplinary action.
- c. In case of loss of the Identity Card, a duplicate I-Card shall be issued only upon

submission of a copy of the FIR lodged at the nearest police station.

- d. A fee of ₹20/- shall be charged for the issuance of a duplicate

### **SOCIAL MEDIA POLICY**

Effective from Academic Session 2026–27, this policy promotes responsible, respectful, and lawful use of social media by all members of the College community. It applies to students, faculty, staff, student societies, official college accounts, and all social media platforms associated with the College, including WhatsApp, Instagram, Facebook, X, Telegram, YouTube, and similar digital platforms.

- a. All users shall maintain dignity, professionalism, and respect for religious, cultural, gender, and regional sensitivities while communicating online. Cyberbullying, fake news, abusive or communal content, unauthorized recording/sharing of academic activities, and misuse of the College name/logo, impersonation, and disclosure of confidential information are strictly prohibited.
- b. Photos or videos shall not be shared without consent. Official digital groups must be used only for academic or institutional purposes.
- c. Violation of this policy may invite disciplinary and/or legal action under applicable laws and College rules.

### **SCHOLARSHIP**

The college offers various scholarships and awards to poor and meritorious students, regulated by the rules available in the college.

#### **Scholarship sponsored by the Government of India:**

- i. Centrally Sponsored Post- Matric Scholarship scheme for Scheduled Caste/ ST students.
- ii. Kalpana Chawla Chhatravriti Yojna Himachal Pradesh.
- iii. PM Yasasvi Post Matric scholarship scheme for OBC, EBC and DNT students Himachal Pradesh.
- iv. Central Sector Scheme of Scholarships for College and University students.
- v. National Merit cum Means Scholarship.
- vi. Centrally Sponsored Post Matric Scholarship Scheme for Minority.
- vii. Post Matric Scholarship for students with disabilities.
- viii. National Scholarship for Post Graduate studies.

## **PARENTS-TEACHER ASSOCIATION (PTA)**

This association has working activities since 1999. Parent Teacher Association (PTA) is a non-profit, non-political and non-sectarian organization made up of college staff and parents who work to support the college and students by fostering mutual understanding, harmonious relationships and cooperation among parents, guardians, and teachers in the fulfillment of their goals. The function of PTA is not only to help/ support the college in the holistic development of students but also to provide help/support in the improvement and development of the college.

## **OSA**

The college is preparing to establish old student's associations. As OSA makes the prospective students feel the transformative touch after they join this prestigious institution of learning. We have a strong connection with our alumni and hold regular mentoring sessions for the current batches of students.

## **CSCA**

The college student body called the CSCA is elected as per the norms and direction of HPU. It follows- There commendations of Lyngdoh Committee. The CSCA extend helping hand during the college admission and in the smooth functioning of all activities.

## **MENTOR – MENTEE PROGRAMME**

Young college students, edgily moving through adolescence towards maturity, constantly need guidance and support. Student pursuing Under Graduate/ Post Graduate programme often requires mentoring, guidance and counselling. Also, finer nuances like career options or fear of a subject/course need greater involvement of the mentor. Our college has a robust Mentor Mentee Programme to meet these requirements.

## **COLLEGE MAGAZINE 'JWALA SHREE'**

To nourish the creativity among the students the college magazine 'Jwala Shree' is published every year. It has many sections like Hindi, Sanskrit, Pahari, English, Commerce and Science etc. One student editor for each section is appointed in the beginning of academic session.

## **ZERO TOLERANCE FOR RAGGING**

The College strictly prohibits ragging in any form. Any act of teasing, harassment, intimidation, humiliation, physical or psychological abuse, or behaviour causing fear, embarrassment, or distress to a fresher or junior student is considered ragging.

1. Punishable Offences: Ragging-related offences include abetment, criminal intimidation, assault, wrongful restraint, sexual harassment, extortion, damage to property, physical injury, and any act that undermines the dignity, safety, or well-being of students.
2. Disciplinary Action: Students found guilty of ragging may face suspension, withdrawal of scholarships and privileges, withholding of results, cancellation of admission, rustication, expulsion from the institution or hostel, debarment from academic and extracurricular activities, and legal action as per applicable rules.

**“Students have to upload an Anti-Ragging Affidavit of Self & Parents”**

### **Mandatory Undertaking**

It is mandatory for the students and their parents/guardian to fill up the anti-ragging undertaking online on the following website after seeking admission in the college [www.amanmovement.org](http://www.amanmovement.org) or [www.antiragging.in](http://www.antiragging.in) after doing so students are directed to submit the copies of the printouts to their major subject teacher within 15 days from the date of admission.

**Note:** The students are required to fill their particular at <https://antiragging.in> as per the regulations of Hon’ble Supreme Court and UGC/MHRD, Govt. of India regarding Anti Ragging in the Institution. The students are also required to submit his/her unique ID/ copy of undertaking generated online, in the college office.

